

PROCEEDINGS OF THE MANAGING DIRECTOR, KTDC LTD
(Present: Shri. Harshil R Meena IAS)

Sub: - KTDC Ltd – Personnel & Administration – Engagement of Consultant
Overseer (Civil)– Orders – Issued

Ref: - 1. Order vide File No DE/691/2026-L3 dated 04/03/2026 from the
Directorate of Employment Exchange, Tvpm
2. Interview held on 23/07/2026 at Mascot Hotel, Tvpm

ORDER NO. KTDC/PA2/CONSLT.OVR (C)/2026 DATED 07-08-2026

Further to the interview you had with us on 23/07/2026, we are pleased to offer **Smt. Krishna Sree S, Cholanjeri Thara (H), Padinjarekara PO, Vallakom, Vaikom**, a temporary assignment as **Consultant Overseer (Civil)**, subject to the following terms and conditions: -

1. This assignment shall be purely on a temporary basis for a period of **one year or till the end of the projects or till the PSC hands join for duty, whichever is earlier**, which will not be extended further.
2. You shall perform the duties as assigned to you from time to time to the complete satisfaction of the management. Your performance will be reviewed for a period of three months, and if the same is not found satisfactory, management will have the right to relieve you immediately without any notice notwithstanding the period fixed in the engagement order.
3. You shall not be eligible for any other benefits other than what is agreed upon by this order of temporary assignment.
4. During the period of your assignment you will be paid a consultancy fee of Rs 25,000/- pm (Rupees Twenty Five Thousand Only).
5. Statutory deductions, if any, will be applicable as per the existing rules and regulations.
6. You will be allowed leave as per the eligibility applicable to your category during the period of the contract.

2.../-

- 2 -

7. You are required to produce the originals as well as a self-attested copy of each of the following documents at the time of joining.

- a) Certificate in proof of date of birth
- b) All certificates and testimonials in proof of qualifications and experience.
- c) Aadhaar, Pan Card & Bank passbook
- d) SC / ST / EWS / Non Creamy Layer Certificate.(if applicable)
- e) Relieving order from the previous employer.(if applicable)
- f) Two copies of recent passport size photograph
- g) Document to prove the identity of candidate & surety.
- h) Police Certificate from the concerned jurisdiction citing that you have no cases/ criminal records.
- i) Medical Fitness certificate issued by a registered medical practitioner in Government Service.

8. It is a specific condition of this engagement that you will not be entitled for any appointment in the future on a permanent basis or on a temporary basis solely on the ground that you were engaged on a contract based on this offer of appointment. It is also a specific condition that this engagement will not confer any right on you to claim permanency or regular engagement on any ground.

9. By virtue of this temporary assignment, you will not in any way be entitled to any claim whatsoever for regular employment in our Corporation.

10. You will be governed by the Rules and Regulations and other procedures laid down by the Corporation or that may be amended from time to time.

11. You will not indulge in any activities which are detrimental to the best interest of the corporation.

12. During the tenure of your temporary service, you are liable to be transferred from section to section or from Department to Department or from Unit to Unit or from project to project or from place to place as per the directions of the Management.

13. You will not take part in any activities which are against the interest of the corporation and will serve the organization faithfully and diligently.

14. By offering you this temporary appointment, the Management is in no way obliged to offer you any job in any post in the corporation either existing or arising in future.

3.../-

- 3 -

15. You are required to execute an agreement in non-judicial stamp paper worth Rs. 200/- (**First Party - Managing Director, KTDC Ltd., Thiruvananthapuram, Second Party - Your Name**) at the time of joining for duty.

16. Your services shall stand automatically terminated on expiry of the period of engagement.

17. The above said terms and conditions are variable at the discretion of the Management.

If this offer of temporary assignment on contract basis is acceptable to you on the aforesaid terms and conditions, you are requested to sign the duplicate copy of this letter and report for joining duty before the undersigned within 15 days of receipt of this order, failing which the appointment will automatically stand cancelled.

Harshil R Meena IAS
MANAGING DIRECTOR

To

Smt. Krishna Sree S
Cholamkeri Thara (H)
Padinjarekara PO Vallakom Vaikom (By Speed Post with A/d)

Copy to: - 1. The CE / FC & CAO /Mgr (Trng) (thro e-office)
2. P8 (thro e-office)
3. Files / M. files.

Forwarded / By Order

PERSONNEL OFFICER

Terms and conditions accepted

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Signature of the candidate