

PROCEEDINGS OF THE MANAGING DIRECTOR,
KTDC LIMITED
(Present: HARSHIL R MEENA IAS)

Sub: - KTDC Ltd. – Personnel & Administration – Appointment
of Overseer Grade I (Electrical) - Orders – issued.

Ref: - 1) E-vacancy Proforma ID No. 72832 dated 16/06/2026

2) Advice No. RIB - 3/10/2025-KPSC dated 27/06/2026 from the Secretary,
KPSC, Thiruvananthapuram.

ORDER. No. KTDC/PA2/PSC/OVR (Ele.) GRADE I/2026 DATED 17-07-2026

Smt. Akhilendhu P Kumar, Palakkatiri House, Erumely Kara, Kumarapuram P C Ernakulam - 683565, who was advised by the Kerala Public Service Commission, Thiruvananthapuram vide the advice cited is appointed provisionally as Overseer Grade I (Electrical) in the Scale of pay of Rs. 26500 – 650 – 27800 – 700 – 29900 – 800 – 33900 - 900 – 37500 – 1000 – 42500 – 1100 – 48000 – 1200 – - 54000 – 1350 - 56700, pending verification of her character and antecedents and subject to the following terms and conditions. If the report of verification of character and antecedents are not received from the Police Department within six months from the date of commencement of temporary service or if the said report is not in favour of the candidate, she will be relieved of her duties without notice. But if the report is received after six months and if the same is in favour of the candidate, then she will be re-employed.

As per the G.O (P) No. 77/2024/Home dated 05th November, 2024, for the verification of character and antecedents of the candidates appointed to Public Sector Undertakings, a fee of Rs. 1000/- (Rupees One Thousand Only) need to be remitted. The candidate herself needs to bear the expense for the same. After the candidate's joining, the candidate shall remit the amount via online and submit the receipt in this regard to the Corporation, for carrying out the police verification.

The advice of the candidate is subject to the conditions laid down in the "Note (ii) to the paragraph under item '4' of the Gazette notification for the post".

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The Kerala Public Service Commission shall have the powers to cancel the advice for appointment to the service of the Corporation, if it is subsequently found that such advice was made under some mistake. On such cancellation, the Corporation shall terminate the service of the candidate, provided that such advice of cancellation by the Commission and termination of the service by the Corporation shall be made within the period of the probation or 240 days from the date of joining duty whichever is earlier.

The candidate is also informed that in the event of discharge from service for want of vacancies, she may either re-register her name in the Office of the PSC / District Office of the PSC from where she was advised and get herself re-appointed on further advice by the PSC or she may wait for her turn for re-appointment to the post in the Department, in case she desires to continue as probationer in the post from which she is discharged (vide Govt. Circular Memorandum No. 3737/Rules-1/90/P&ARD dated 29/03/1990 and G.O(P) No 7/91/P&ARD dated 15/02/1991).

This appointment will be on probation for a total period of two years on duty with in a continuous period of three years from the date of joining.

The candidate is directed to produce the originals, as well as an attested copy each of the following documents at the time of joining duty:-

- i. Certificate in proof of age and date of birth.
- ii. All certificates and testimonials in proof of qualification and experience.
- iii. Relieving orders from the previous employer, if already employed.
- iv. Community certificate from a Competent Authority, in case of SC/ST, OBC candidates.
- v. Certificate of health from a Medical Practitioner not below the rank of an Assistant Surgeon showing sound health and medical fitness for the job. The medical fitness certificate should contain finger prints and duly attested photo of the candidate.
- vi. Certificate of character from two Gazetted Officers of the Government. (Central / State or from two other responsible persons) .
- vii. Candidates should produce Original Disability Certificate at the time of joining duty, in case differently abled.
- viii. Candidates should produce the Original One Time Verification certificate and original advice memo issued by KPSC at the time of joining duty.
- ix. Candidates should produce Original Non – Creamy Layer Certificate / EWS Certificate at the time of joining duty, if eligible for reservation concerned.
- x. Aadhaar Card, PAN Card and front page of Bank Pass Book.

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The appointment shall be regularized only after obtaining a verification certificate from Kerala Public Service Commission as ordered in GO (P) No. 20/2011/P&ARD dated 30/06/2011.

If the above terms and conditions are agreeable, the candidate is directed to sign and return a copy of this appointment order, signifying the acceptance of the offer, along with a copy of recent passport size photograph and report for duty before the Managing Director, KTDC Ltd., Corporate Office, Thiruvananthapuram 3 within 15 days of receipt of this order, failing which, it will be presumed that, she is not interested in this offer and accordingly, the same shall lapse automatically.

Harshil R Meena IAS
MANAGING DIRECTOR

To

Smt. Akhilendhu P Kumar,
Palakkatiri House, Erumely Kara,
Kumarapuram P O,
Ernakulam – 683565 (By Registered Speed Post with A/d)

Copy to: - 1. The FC & CAO / CE / Manager Trng (thro' e-office)
2 P3, P4, P6, P8 (thro' e-office) / File/M. File

Forwarded / By Order

Personnel Officer