

PROCEEDINGS OF THE MANAGING DIRECTOR, KTDC

(Present: M Anjana IAS)

Sub: - KTDC Ltd. – P&A - Scheme for the compassionate Employment to the dependents of Government servants who die-in-harness - Appointment of Kum. Bhavana. B as Helper - Orders- Issued

Ref: - 1. Application dated 25/10/2023 received from Kum. Bhavana. B, D/o late Biji Anand, Manager Gr. IV, Grand Chaithram, Tvpm
2. Board Agenda No. 343/06
3. G.O. (MS) No. 14/2026/TSM dated 18/05/2026

ORDER NO. KTDC/PA2/DH/BB/2026 DATED 23-05-2026

Kum. Bhavana. B, Anand Bhavan, Kedakulam, Hariharapuram P O, Ayroo Varkala, Thiruvananthapuram, dependant daughter of Late Biji Anand, vide her application dated 25/10/2023, had applied for employment assistance under the scheme for compassionate employment for dependants of Govt. servants who die-in harness. Late Biji Anand expired on 02/04/2021, while working as Manager Gr IV at Hotel Grand Chaithram, Thiruvananthapuram. The applicant is within the age limit and the application is within the time limit. Her annual family income is Rs.6, 38,446/- (Rupees Six Lakhs Thirty Eight Thousand Four Hundred and fort Six only). All other legal heirs of the deceased employee have consented to give appointment under the dying-in-harness scheme to the applicant and no other dependent of the deceased employee has availed of the employment assistance under this scheme. She possesses Degree as qualification.

The Board of Directors of this Corporation have decided vide resolution 2^d cited to appoint Kum. Bhavana. B as Helper in the Scale of Pay of Rs. 17000 – 500 - 20000 – 550 – 22200 – 600 – 25200 – 650 – 27800 – 700 – 29900 - 800 – 33900 – 900 - 37500 against the existing vacancy in the Corporation under the scheme for compassionate employment of the dependent of employees dying-in-harness subject to approval of Government.

The Government, vide G.O. 3^d cited, have accorded sanction to appoint Kum. Bhavana. B as Helper. In the circumstance, Kum. Bhavana. B is appointed provisionally as **Helper** in the scale of pay **Rs. 17000 – 500 – 20000 – 550 – 22200 – 600 – 25200 – 650 – 27800 – 700 – 29900 - 800 – 33900 – 900 - 37500** against the existing vacancy of Helper, under the scheme for providing employment assistance to the dependants of employees who die-in-harness, subject to the following terms

and conditions: -

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The appointment will be subject to verification of her character and antecedents. If the report of verification of character and antecedents are not received from the Police Department within six months from the date of commencement of temporary service or if the said report is not in favour of her appointment, she will be relieved of her duties without notice. But if the report is received after six months and if the same is in favour of her appointment, then she will be re-employed.

1. She will be on probation for a total period of one year on duty within a continuous period of three years from the date of joining. The Corporation reserves its right to terminate her service during the period of probation without notice and without assigning any reason.
2. The appointment will be subject to she being found medically fit by a Registered Medical Practitioner not below the rank of an Assistant Surgeon showing sound health and medical fitness for the job. The medical fitness certificate should contain finger prints and duly attested photo of the candidate.
3. She will be governed by the rules and regulations of the approved Standing Orders and Service Rules of the Corporation that are in force and which may be framed, amended, altered or extended from time to time.
4. She is liable to be posted/transferred to any Department/Unit of the Corporation, which is either run directly by the Corporation or managed by the Corporation without any additional remuneration.

She is directed to produce the originals as well as an attested copy each of the following documents at the time of joining duty.

- i. Certificate in proof of age and date of birth.
- ii. All certificates and testimonials in proof of qualification and experience.
- iii. Relieving orders from the previous employer, if already employed.
- iv. Community certificate from a Competent Authority, in case of SC/ST, OBC candidates.
- v. Certificate of health from a Medical Practitioner not below the rank of an Assistant Surgeon showing sound health and medical fitness for the job. The medical fitness certificate should contain finger prints and duly attested photo of the candidate.

3.../-

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- vi. Certificate of character from two Gazetted Officers of the Government. (Central / State or from two other responsible persons) .
- vii. The Candidate should produce Original Disability Certificate at the time of joining duty, in case, differently abled.
- viii. The candidate should produce Original Non – Creamy Layer Certificate , EWS Certificate at the time of joining duty, if eligible for reservation concerned.
- ix. Aadhaar Card, PAN Card and front page of Bank Pass Book.

If she is agreeable to the above terms and conditions, she is requested to sign and return the enclosed duplicate copy of the appointment order, signifying the acceptance of this offer, along with a copy of her recent passport size photograph duly attested by a Gazatted Officer of the State Government Service at the time of joining duty and report before the Managing Director, KTDC Ltd., Corporate Office, Thiruvananthapuram within 15 days of receipt of this order, failing which, it will be presumed that, she is not interested in this offer and accordingly, the same shall lapse automatically.

M Anjana IAS
MANAGING DIRECTOR

To

Kum. Bhavana. B,
Anand Bhavan, Kedakulam,
Hariharapuram P O, Ayroor,
Varkala, Thiruvananthapuram

(By Regd Speed post with A/d)

Copy to: - 1. The FC&CAO/CM-MP/Mgr (Trng) (thro' eoffice)
2. P8 (thro' eoffice) /M.file /file.

Forwarded/By Order,

PERSONNEL OFFICER