



Kerala Tourism Development Corporation Limited

(A Government of Kerala Undertaking)

P.B No.5424, Mascot Square, Vikas Bhavan P.O

Thiruvananthapuram -695 033, Kerala, India

Phone:++91-471- 2721243/45/48, Fax: 2721249 Website: www.ktdc.com

GST IN 32AABCK0385J1ZP, CIN U63040KL1965SGC002120

KTDC/PA2/Recpt,AC,HK(Conslt)/2025

20-12-2025

APPLICATIONS INVITED FOR ENGAGEMENT OF RECEPTIONIST, ASSISTANT COOK AND HOUSE KEEPER ON CONSULTANCY BASIS

Kerala Tourism Development Corporation Limited invites applications from eligible candidates for engagement in the following **Consultant positions** across various units of the Corporation. These positions are purely on a **consultancy basis for a period of one year**.

I.VACANCY DETAILS & ELIGIBILITY CRITERIA OF POSITION

SI NO	Position	No. of Vacancies	Educational Qualification
1	Consultant Receptionist	07	1. Pass in +2 or equivalent. 2. One-year Certificate in Hotel Reception & Bookkeeping (FCI/NCVT/KITTS/IHMCT or State/Central Govt. recognized Institutes). 3. Fluency in English, Malayalam, and Hindi. 4. <i>Desirable</i> : Knowledge of foreign languages other than English.
2	Consultant Assistant Cook	11	1. Pass in SSLC or equivalent. 2. Certificate in Food Production/Cookery (FCI/KIHMS/IHMCT/NCVT or State/Central Govt. recognized Institutes).
3	Consultant Housekeeper	03	1. Pass in +2 or equivalent. 2. Certificate in Housekeeping/Accommodation Operation (FCI/NCVT/KIHMS or any other equivalent Qualification from State/Central Govt. recognized Institutes) OR B.Sc. Home Science from recognized university

II. TERMS AND CONDITIONS

- **Remuneration:** A consolidated pay of **₹22,200/- per month** (Common for all posts).
- **Nature of Engagement & Tenure:** Purely on consultant basis for a period of **one year only**.
- **Selection Process:** Candidates will be shortlisted based on eligibility. Selection will be conducted via Written Test, Trade Test, and/or Interview.

...2/-

-2-

- **Age Limit:** Between **18 and 36 years** as of **01/01/2026**. Usual age relaxation applies for SC/ST and OBC candidates as per government norms.
 - **Application Fee:** ₹ 200/- (Rupees Two Hundred only).
 - *Mode:* Demand Draft drawn in favor of **Managing Director, KTDC Ltd.**, payable at **Thiruvananthapuram**.
 - *Exemption:* SC/ST and Differently Abled candidates are exempted from the fee.
-

III. HOW TO APPLY

Interested candidates should download the application form from the official website www.ktdc.com. The completed application form, along with self-attested copies of the following documents, must be submitted:

1. Proof of Age (SSLC/Birth Certificate).
2. Educational & Professional Certificates.
3. Experience Certificates (if any).
4. Original Demand Draft (for applicable candidates).
5. Community/Non-Creamy Layer Certificate (for reservation benefits).

Submission Address: The application should be sent in a sealed envelope super scribing "**Application for the post of [Name of Post] on Consultant basis**" to:

**The Managing Director,
Kerala Tourism Development Corporation Ltd.,
Mascot Square, P.B. No. 5424,
Thiruvananthapuram – 695 033.**

Last Date for Receipt of Application: 07th January 2026, 5:00 PM.

V. GENERAL INFORMATION

- § Applications received after the stipulated date and time or found incomplete will be rejected summarily.
- § Applications not supported by copies of required certificates or prescribed fee, wherever applicable, will be rejected.

...3/-

-3-

- § Mere submission of application shall not entitle the candidate to be called for selection.
- § The Management reserves the right to cancel or modify this notification or reduce the number of vacancies without assigning any reason.
- § The decision of Kerala Tourism Development Corporation Limited in all matters relating to this recruitment shall be final and binding.
- § Engagement on consultant basis shall not create any claim for regular appointment in KTDC Ltd.
- § Notwithstanding the notified vacancies, the Management reserves the right to engage fewer personnel, as deemed necessary.

Sd/-
SIKHA SURENDRAN IAS
MANAGING DIRECTOR

Approved for issue,

Signed by

Sajeer S

Date: 20-12-2025 10:38:24

PERSONNEL OFFICER



Kerala Tourism Development Corporation Limited

(A Govt. of Kerala Undertaking)

Corporate Office: Mascot Square, P.B. No. 5424, Thiruvananthapuram – 695 033.

Phone + + 91 471 2721243/45/48 E-mail: personnelwing@ktdc.com

Web site: www.ktdc.com

Write your
name in the
back of your
photograph and
paste here

APPLICATION FOR RECEPTIONIST ON CONSULTANCY BASIS

01. Name (in block letters :
as in SSLC or equivalent)

02. Address for communication :

03. E-mail id. :

04. Mobile Nos. :

05. Permanent address :

06. Aadhaar No & PAN No :

07. Passport Details :

08. Age as on 01/01/2025 & Date of birth:

09. Sex :

10. Religion & Caste (Specify SC/ST/OBC) :

11. Whether married :

12. Physical Characteristics : Height : Cm.

Weight : Kg.

13. Identification marks : (i)
(ii)

14. Family Details (Parents, Brothers, Sisters, Wife / Husband & Children)

Sl. No	Name	Age	Occupation	Relationship

15. Salary drawn presently :

16. Academic Records (Including Courses Completed from SSLC onwards)

Sl. No	Name of Course	Name & Address of institution where studied	Date of Entry	Date of Leaving	Class / Rank obtained	Year of passing	Elective Subject / Specialisation

17. Previous Employment History:

Sl. No	Name of the Organisation	Period		Post Held	Salary Drawn	Reason for leaving
		From	To			

18. Name and address of two references with contact number

(i)

(ii)

DECLARATION

I hereby declare that all details furnished above are true and correct to the best of my knowledge and belief, I am aware that in the event of furnishing any false information/suppressing any information, the Corporation reserves its right to terminate my service without notice or pay in lieu thereof.

Place:

Date:

Signature of Candidate



Kerala Tourism Development Corporation Limited

(A Govt. of Kerala Undertaking)

Corporate Office: Mascot Square, P.B. No. 5424, Thiruvananthapuram – 695 033.

Phone + + 91 471 2721243/45/48 E-mail: personnelwing@ktdc.com

Web site: www.ktdc.com

Write your
name in the
back of your
photograph and
paste here

APPLICATION FOR ASSISTANT COOK ON CONSULTANCY BASIS

01. Name (in block letters :
as in SSLC or equivalent)

02. Address for communication :

03. E-mail id. :

04. Mobile Nos. :

05. Permanent address :

06. Aadhaar No & PAN No :

07. Passport Details :

08. Age as on 01/01/2025 & Date of birth:

09. Sex :

10. Religion & Caste (Specify SC/ST/OBC) :

11. Whether married :

12. Physical Characteristics : Height : Cm.

Weight : Kg.

13. Identification marks : (i)

(ii)

14. Family Details (Parents, Brothers, Sisters, Wife / Husband & Children)

Sl. No	Name	Age	Occupation	Relationship

15. Salary drawn presently :

16. Academic Records (Including Courses Completed from SSLC onwards)

Sl. No	Name of Course	Name & Address of institution where studied	Date of Entry	Date of Leaving	Class / Rank obtained	Year of passing	Elective Subject / Specialisation

17. Previous Employment History:

Sl. No	Name of the Organisation	Period		Post Held	Salary Drawn	Reason for leaving
		From	To			

18. Name and address of two references with contact number

(i)

(ii)

DECLARATION

I hereby declare that all details furnished above are true and correct to the best of my knowledge and belief, I am aware that in the event of furnishing any false information/suppressing any information, the Corporation reserves its right to terminate my service without notice or pay in lieu thereof.

Place:

Date:

Signature of Candidate



Kerala Tourism Development Corporation Limited

(A Govt. of Kerala Undertaking)

Corporate Office: Mascot Square, P.B. No. 5424, Thiruvananthapuram – 695 033.

Phone + + 91 471 2721243/45/48 E-mail: personnelwing@ktdc.com

Web site: www.ktdc.com

Write your
name in the
back of your
photograph and
paste here

APPLICATION FOR HOUSE KEEPER ON CONSULTANCY BASIS

01. Name (in block letters :
as in SSLC or equivalent)

02. Address for communication :

03. E-mail id. :

04. Mobile Nos. :

05. Permanent address :

06. Aadhaar No & PAN No :

07. Passport Details :

08. Age as on 01/01/2025 & Date of birth:

09. Sex :

10. Religion & Caste (Specify SC/ST/OBC) :

11. Whether married :

12. Physical Characteristics : Height : Cm.

Weight : Kg.

13. Identification marks : (i)
(ii)

14. Family Details (Parents, Brothers, Sisters, Wife / Husband & Children)

Sl. No	Name	Age	Occupation	Relationship

15. Salary drawn presently :

16. Academic Records (Including Courses Completed from SSLC onwards)

Sl. No	Name of Course	Name & Address of institution where studied	Date of Entry	Date of Leaving	Class / Rank obtained	Year of passing	Elective Subject / Specialisation

17. Previous Employment History:

Sl. No	Name of the Organisation	Period		Post Held	Salary Drawn	Reason for leaving
		From	To			

18. Name and address of two references with contact number

(i)

(ii)

DECLARATION

I hereby declare that all details furnished above are true and correct to the best of my knowledge and belief, I am aware that in the event of furnishing any false information/suppressing any information, the Corporation reserves its right to terminate my service without notice or pay in lieu thereof.

Place:

Date:

Signature of Candidate