



Kerala Tourism Development Corporation Limited

(A Government of Kerala Undertaking)

P.B No.5424, Mascot Square,Vikas Bhavan P.O

Thiruvananthapuram –695 033, Kerala, India

Phone:++91-471- 2721243/45/48, Fax: 2721249 Website:

www.ktdc.com

GST IN 32AABCK0385J1ZP, CIN U63040KL1965SGC002120

KTDC/PA2/Recpt,Waiter,AC(C)/2025

20-12-2025

APPLICATIONS INVITED FOR THE POST OF RECEPTIONIST, WAITER AND ASSISTANT COOK ON CONTRACT BASIS

Applications are invited from qualified and experienced candidates for the following positions at various units of Kerala Tourism Development Corporation Ltd. The appointments will be on a **contract basis** for a fixed period of **one year**.

I.DETAILS OF POSITION

Sl. No	Name of Post	Vacancies	Monthly Remuneration
1	Receptionist	16	₹ 22,200/- (Consolidated)
2	Waiter	27	₹ 22,200/- (Consolidated)
3	Assistant Cook	12	₹ 22,200/- (Consolidated)

II. ELIGIBILITY CRITERIA

1. Age Limit (As on 01.01.2026):

- **Minimum:** 18 Years | **Maximum:** 36 Years.
- *Relaxation:* Applicable to SC/ST/OBC candidates as per the Kerala PSC norms.

2. Educational Qualifications:

- **Receptionist:** Pass in Plus Two (+2). Must possess a one-year Certificate Course in Hotel Reception and Book Keeping from FCI/NCVT/KITTs/IHMCT or equivalent from any Institute recognized by State/Central Government. Proficiency in English, Malayalam, and Hindi is mandatory.
Desirable: Knowledge of foreign languages other than English.
- **Waiter:** SSLC or equivalent. Must possess a Certificate in Restaurant and Counter Service from FCI/KIHMS/NCVT or equivalent from any Institute recognized by State/Central Government. Proficiency in English, Malayalam, and Hindi.
Desirable: Knowledge of foreign languages other than English.

...2/-

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- **Assistant Cook:** SSLC or equivalent. Must possess a Certificate in Food Production or Cookery from FCI/KIHMS/IHMCT/NCVT or equivalent from any Institute recognized by State/Central Government.
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III. TERMS & CONDITIONS

- **Nature of Engagement:** Purely on contract basis for a period of **one year only**. This engagement does not entitle the candidate to any claim for regular appointment in KTDC Ltd.
 - **Selection Process:** Candidates will be shortlisted based on eligibility. Selection will be conducted via Written Test, Trade Test, and/or Interview.
 - **Application Fee: ₹ 200/-** (Rupees Two Hundred only).
 - *Mode:* Demand Draft drawn in favor of **Managing Director, KTDC Ltd.**, payable at **Thiruvananthapuram**.
 - *Exemption:* SC/ST and Differently Abled candidates are exempted from the fee.
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IV. HOW TO APPLY

Interested candidates should download the application form from the official website www.ktdc.com. The completed application form, along with self-attested copies of the following document, must be submitted:

1. Proof of Age (SSLC/Birth Certificate).
2. Educational & Professional Certificates.
3. Experience Certificates (if any).
4. Original Demand Draft (for applicable candidates).
5. Community/Non-Creamy Layer Certificate (for reservation benefits).

Submission Address: The application should be sent in a sealed envelope super scribing "**Application for the post of [Name of Post] on contract basis**" to:

**The Managing Director,
Kerala Tourism Development Corporation Ltd.,
Mascot Square, P.B. No. 5424,
Thiruvananthapuram – 695 033.**

Last Date for Receipt of Application: 07th January 2026, 5:00 PM.

...3/-

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V. GENERAL INFORMATION

- § Applications received after the stipulated date and time or found incomplete will be rejected summarily.
- § Applications not supported by copies of required certificates or prescribed fee, wherever applicable, will be rejected.
- § Mere submission of application shall not entitle the candidate to be called for selection.
- § The Management reserves the right to cancel or modify this notification or reduce the number of vacancies without assigning any reason.
- § The decision of Kerala Tourism Development Corporation Limited in all matters relating to this recruitment shall be final and binding.
- § Engagement on contract basis shall not create any claim for regular appointment in KTDC Ltd.
- § Notwithstanding the notified vacancies, the Management reserves the right to engage fewer personnel, as deemed necessary.

Sd/-
SIKHA SURENDRAN IAS
MANAGING DIRECTOR

Approved for issue,

Signed by

Sajeer S

Date: 20-12-2025 10:41:40

PERSONNEL OFFICER



Kerala Tourism Development Corporation Limited

(A Govt. of Kerala Undertaking)

Corporate Office: Mascot Square, P.B. No. 5424, Thiruvananthapuram – 695 033.

Phone + + 91 471 2721243/45/48 E-mail: personnelwing@ktdc.com

Web site: www.ktdc.com

Write your
name in the
back of your
photograph and
paste here

APPLICATION FOR RECEPTIONIST ON CONTRACT

01. Name (in block letters :
as in SSLC or equivalent)
02. Address for communication :
03. E-mail id. :
04. Mobile Nos. :
05. Permanent address :
06. Aadhaar No & PAN No :
07. Passport Details :
08. Age as on 01/01/2025 & Date of birth:
09. Sex :
10. Religion & Caste (Specify SC/ST/OBC) :
11. Whether married :
12. Physical Characteristics : Height : Cm.
Weight : Kg.
13. Identification marks : (i)
(ii)
14. Family Details (Parents, Brothers, Sisters, Wife / Husband & Children)

Sl. No	Name	Age	Occupation	Relationship

15. Salary drawn presently :

16. Academic Records (Including Courses Completed from SSLC onwards)

Sl. No	Name of Course	Name & Address of institution where studied	Date of Entry	Date of Leaving	Class / Rank obtained	Year of passing	Elective Subject / Specialisation

17. Previous Employment History:

Sl. No	Name of the Organisation	Period		Post Held	Salary Drawn	Reason for leaving
		From	To			

18. Name and address of two references with contact number

(i)

(ii)

DECLARATION

I hereby declare that all details furnished above are true and correct to the best of my knowledge and belief, I am aware that in the event of furnishing any false information/suppressing any information, the Corporation reserves its right to terminate my service without notice or pay in lieu thereof.

Place:

Date:

Signature of Candidate



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Write your
name in the
back of your
photograph and
paste here

APPLICATION FOR WAITER ON CONTRACT

01. Name (in block letters as in SSLC or equivalent) :
02. Address for communication :
03. E-mail id. :
04. Mobile Nos. :
05. Permanent address :
06. Aadhaar No & PAN No :
07. Passport Details :
08. Age as on 01/01/2025 & Date of birth:
09. Sex :
10. Religion & Caste (Specify SC/ST/OBC) :
11. Whether married :
12. Physical Characteristics : Height : Cm.
Weight : Kg.
13. Identification marks : (i)
(ii)
14. Family Details (Parents, Brothers, Sisters, Wife / Husband & Children)

Sl. No	Name	Age	Occupation	Relationship

15. Salary drawn presently :

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Write your
name in the
back of your
photograph and
paste here

APPLICATION FOR ASSISTANT COOK ON CONTRACT

01. Name (in block letters :
as in SSLC or equivalent)

02. Address for communication :

03. E-mail id. :

04. Mobile Nos. :

05. Permanent address :

06. Aadhaar No & PAN No :

07. Passport Details :

08. Age as on 01/01/2025 & Date of birth:

09. Sex :

10. Religion & Caste (Specify SC/ST/OBC) :

11. Whether married :

12. Physical Characteristics : Height : Cm.

Weight : Kg.

13. Identification marks : (i)

(ii)

14. Family Details (Parents, Brothers, Sisters, Wife / Husband & Children)

Sl. No	Name	Age	Occupation	Relationship

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