



Thanneermukkom
Cherthala
Alappuzha - 688527
Tel - 0478 2584218, 9400008645
Email- kumarakomgateway@ktdc.com
www.ktdc.com

KTDC/ KGR / QTN- Laundry /292/2025

10th November, 2025

Quotation/Tender Notice

Sealed competitive quotations/ tenders are invited from experienced Laundry operators for Hotel linen / Guest laundry of this resort from 01.01.2026 to 31.12.2026.

Quotation forms can be available from during office hours on working days on Payment of Rs.100/- (Rupees: One hundred only) plus taxes.

Last date and time for issue of quotation forms	: 20.11.2025, 2.00 pm
Last date and time for accepting quotations	: 20.11.2025, 2.30 pm
Quotations opens on	: 20.11.2025, 3.00 pm

Earnest Money Deposit: Rs. 1000 (Rupees: One thousand only)

For other details contact the administrative office, Kumarakom Gateway Resort, KTDC Ltd, Thanneermukkom.


MANAGER

Copy to 1) CM, Major Properties, KTDC Ltd, TVM
2) Nearby Units
3) File

Terms and Conditions

1. The Contract will be for a period of one year from 01.01.2026 to 31.12.2026
2. Payments will be made based on the acceptance of the conditions in quotation.
3. The management has the power to terminate the contract at any time, if found unsuccessful, and to award the contract to another agency if necessary. The Management reserves the right to negotiate reduction in the rates or to reject any or all quotations without assigning any reason.
4. As per the agreement require to be signed; the management reserves the right to call upon the concern/Individual to continue the service at the contractual rates for 3 months in excess of the contract period. Similarly the management also reserves the right to defer the commencement of the service period by 3 months.
5. The accepted quotation form of the quotation notification, conditions of this contract, specifications and general conditions shall form part of the agreement.
6. The quotation should be free from errors and corrections, if any should be made neatly and attested by the quotationer. The number of corrections in each page of quotation schedule should be noted in words at the bottom of each page.
7. The quoted rates should be net rates inclusive of all taxes and incidental charges.
8. The soiled linen will be collected on daily basis and returned after laundering within 24 hours' time.
9. Any difficulties/ damages caused in hotel operations due to delayed delivery of laundered linen, the contractor will be liable to compensate.
10. The laundered linen should be neat, clean, without stains and bad smell,
11. Properly ironed and starched if required.
12. Only good quality detergents & fabric softeners should be used for washing the linen.
13. Whichever items require the use of brighteners, good quality brighteners can be used.
14. Soiled linen should be checked thoroughly while collecting and any damages found should be brought to the notice of the staff on duty and get it properly recorded. Any other damages found while returning the linen need to compensate by the contractor.

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15. The successful bidder shall execute an agreement in a stamp paper worth Rs.100/-.
16. The successful bidder shall remit an amount of Rs. 1000/- (Rupees: One Thousand only) as security deposit and the same will be returned without any interest on completion of the period of agreement.
17. Collected Guest laundry to be returned within 12 Hours
18. The guest laundry items can be very delicate and proper care should be applied in laundering and ironing. Appropriate detergent should be used and ironing should be with correct temperature.
19. The delay in delivery of guest laundry and damages caused to the guest linen may lead to claim of compensation by the guest. Before accepting the guest laundry damage or stains if any should be brought to the notice and contractor will be liable to pay compensation for all the claims raised by the guest due to delayed delivery or damages caused after accepting the guest laundry.
20. Sample of the items comes in the list can be verified at the Housekeeping section.
21. The guest laundry charges are fixed by the management (present rates can be verified at the Housekeeping section) and 50% of the charges will be the contractor's share.
22. The payment will be made on monthly basis on submission of the consolidated bill.
23. Quotation without EMD of Rs.1000 /- will be rejected.
24. The management has the right to let other concern/Individual in connection with this contract time, if found necessary. In case the quotationer refuses to accept the award or refuses to comply with any of the terms and conditions for the award of contract, the EMD shall be forfeited.
25. Quotations should be submitted in two cover system. **COVER 1** should contain the demand draft of any scheduled bank payable at Cherthala for **Rs.1000** (Rupees: One thousand only) drawn in favour of **Kerala Tourism Development Corporation Ltd** and a signed copy of the terms and conditions as token of its acceptance. **COVER 2** should contain prescribed quotation form quoting the amount offered clearly, without any corrections or over writing and should be properly sealed.
26. Each quotation should be accompanied by Earnest Money Deposit of Rs. 1000/- (Rupees: One thousand only) by demand draft of any scheduled bank payable at Cherthala in **COVER 1** along with the signed copy of the terms and conditions. **The cover 1 should be super scribed with the name of the quotationer and need not be sealed.**

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27. The amount quoted in the prescribed form should be in the COVER 2, properly sealed and super scribed with the name of the contractor. The COVER 2 will be accepted only if the Cover 1 is proper as per the directions. The quotations form should be completely filled up.
28. The Demand draft for the EMD of the unsuccessful bidders will be returned to them immediately. The agency awarded with the work will have to execute an agreement with the resort on stamp paper worth Rs.100/-.
29. No escalation of rates will be allowed under any circumstances
30. The Manager, Kumarakom Gateway Resort, KTDC Ltd reserves the right to accept or reject any quotation without assigning any reason thereof.


MANAGER.

(One filled up and signed copy of this be submitted along with the demand draft in Cover 1 as a token of acceptance of terms and conditions)

HAVING MADE MYSELF/OURSELVES THOROUGHLY ACQUAINED WITH THE CLAUSES OF THE ABOVE QUOTATION NOTICE AND UNDERSTANDING THE TERMS THEREOF. I/WE AGREE TO CONFIRM THEREIN ALL POINTS.

Signature of the Contractor:

Name & Address of the Contractor :

Demand Draft No.dated..... for Rs. 1000/- payable at Cherthala

branch of the(name of the Bank)

KTDC/ KGR / QTN- Laundry /292/2025

10th November, 2025

LAUNDRY ITEMS – QUOTED RATE & DETAILS

LIST OF THE HOTEL LINEN ITEMS

LIST OF THE STAFF LAUNDRY ITEMS

Sl No	Name of the Item	Rate per piece	Sl No	Name of the Item	Rate per piece
01	Bed Sheet- Single		01	Chef Coat	
02	Bed Sheet –Double		02	Uniform Blank Pant	
03	Bath Towel		04	Uniform Shirt	
04	Hand Towel		05	Apron	
05	Pillow		06	Manager's Coat	
06	Pillow Cover		07	Uniform Saree	
07	Pillow Slip		08	House Coat	
08	Runner				
09	Bath Math				
10	Duvet Cover – Single				
11	Duvet Cover – Double				
12	Duvet- Single				
13	Duvet – Double				
14	Face Towel				
15	Cushion Cover				
16	Duster				
17	Sheer Curtain				
18	Small Curtain				
19	Heavy Curtain				
20	Table Cloth				
21	Frills				
22	Whipping Cloth				
23	Runner				
24	Pro Pillow Cover				
25	Pro Pillow				
26	Duvet Protector - Single				
27	Duvet Protector - Double				

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LIST OF THE GUEST LAUNDRY ITEMS

Sl No	Name of the Item	Rate per piece	Sl No	Name of the Item	Rate per piece
	LADIES LAUNDRY			GENTS LAUNDRY	
01	Ladies wear - Top		01	Shirt	
02	Midi		02	Pant	
03	Saree		04	Trousers	
04	Blouse		05	Safari Suit	
05	Skirt		06	Pyjama Suit	
06	Salwar - Kameez set		07	Pyjama	
07	Salwar		08	Kurtha	
08	Kameez		09	Dhoti	
09	Duppatta		10	Lungi	
10	Jeans		11	Tie	
11	Bra		12	Jeans	
12	Panties		13	Shorts	
13	Petticoat		14	Handkerchief	
14	Night Gown		15	Socks	
15	Pardha		16	Jacket	
16	Slacks		17	T- Shirt	
	CHIDREN & MISCELLANEOUS		18	Vest	
01	Shirt / T - Shirt		19	Brief	
02	Short		20	Arab Dress	
03	Pyjama Suits		21	Jacket	
04	Skirt		22	Waist Coat	
05	Dress				
06	Trousers				
07	Bed Sheet				
08	Towel				
09	Pillow Cover				

I.....undersigned, having read, understood and accepted the terms and conditions mentioned in the quotation notice for providing the laundry service mentioned therein.

If my quotation is successful, I hereby agree to take delivery of the items in accordance with the time schedule mentioned in the quotation notice.

Amount offered: (in figures) (taxes extra)

(In words).....

Signature of the Bidder :

Name of the Bidder : (in block letters)

Address :

Telephone No: Mobile: