



Kerala Tourism Development Corporation Limited

(A Government of Kerala Undertaking)
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AE (E)II/KTDC.EW-TVM/566/HO-TVM /2019

18-03-2022

Quotation Notice

Sub: - KTDC-Corporate office, Trivandrum – Supply and installation of Digital photocopier in P&A Section and Accounts Section – reg.

Competitive offers are invited from eligible and reputed firms for the Supply and installation of 2 Nos. of Digital photocopiers in P&A Section and Accounts Section at KTDC-Corporate Office, Trivandrum as per the schedule attached and the following terms and conditions.

Terms & Conditions

1. The rate shall be inclusive of GST, duties, loading, unloading charges, transportation, other incidental expenses and net for the work at site. No rate escalation will be allowed under any circumstances.
2. All statutory deductions will be deducted from the bill and exemption if any shall be informed with supporting documents.
3. The offer shall be valid for 30 days from the last date of submission of offers.
4. The supply shall be carried within 20 days from the date of work order.
5. The warranty period of the supplied item shall be a **minimum of 1 year** from the date of supply at site.
6. The leaflet bearing the complete technical specifications of the product shall be enclosed along with the offer.
7. Payment Terms- 100% payment will be passed on satisfactory supply, installation, testing and commissioning of equipment at site.
8. **The envelope enclosing the quotations sent through POST shall be clearly superscripted with the term QUOTATION followed by the name of work.**

The offer shall reach the office of the Chief Engineer, KTDC Ltd., Mascot Square, Trivandrum – 33 on or before **27-03-2022, 2:30 PM.**

If the last date mentioned falls as a holiday or Harthal, the very next working day will be treated as the last date.

Issac Varghese
Chief Engineer

* This document is digitally approved. Hence physical signature is not required

**SUPPLY AND PROVIDING DIGITAL PHOTOCOPIERS IN P&A SECTION AND
ACCOUNTS SECTION AT CORPORATE OFFICE, THIRUVANANTHPURAM - BOQ**

Sl. No.	Qty	Description	Rate	Unit	Amount
1	2	Supply and Providing Digital Photocopier of the following or nearest higher size specifications 1) A3 Digital duplex copier with Network printer & Network colour Scanner with Reverse automatic document feeder (RADF) Technology 2) Electrostatic dual component with separate Toner & Drum 3) Copy Speed/Minute- 20 CPM /PPM 4) Memory Size - 320 MB RAM 5) Paper Capacity -250+100 Sheets Bypass Tray (Standard paper capacity-350 Sheets) Expandable upto 1850 Sheets 6) Speedy copying with scan once/print many 7) Standard built in Network colour Scanner Standard duplex printer & copier 8) Maximum Copy size - A3 9) Warm up time - 16 Second or less 10) First copy out time - 10 Seconds or less 11) Zoom - 25% to 400% in 1% increments 12) Continuous copy- Maximum 999 copies 13) USB/Network interface 14) Auto paper feed / Magnification selection 15) ID copy,Rotation sort,Auto tray switching, Auto power shut off mode 16) Power Supply 220V AC to 240V AC +/- 10% (50/60Hz) 17) Password locking facility 18) Supported OS- Windows server 2003/2008/Windows server/8.1/Vista/Linux Make: Canon or equivalent reputed brand meeting the entire specifications mentioned above		Nos.	
2	2	Buy back of the existing photocopier machine (Make: Canon,Model : IR2016J) installed at Accounts section and P&A section of KTDC Corporate office, Trivandrum (Machine serial number in Accounts section-MCUO3421 and P&A section- KQYO4987)		Nos.	
		TOTAL (INCLUSIVE OF GST & FREIGHT)		Rs	