

# KERALA TOURISM DEVELOPMENT CORPORATION LIMITED

## INVITATION OF EXPRESSION OF INTEREST

**EOI No. KTDC/CE/EO I/EOA/2022**

**Dated: 27/04/2022**

### **Name of the work:**

EMPANELMENT OF FIRE CONSULTANCY FOR VARIOUS HOTELS  
UNDER KTDC

### **DOCUMENT FOR EOI**

Name : MANAGING DIRECTOR  
Address : KERALA TOURISM  
DEVELOPMENT CORPORATION  
LIMITED  
MASCOT SQUARE,  
THIRUVANANTHAPURAM 695 003

Phone No : 0471-2318976 /2711243  
Email : ce@ktdc.com

EMPANELMENT OF FIRE CONSULTANCY FOR VARIOUS HOTELS UNDER KTDC

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# **KERALA TOURISM DEVELOPMENT CORPORATION LIMITED**

## **EMPANELMENT OF FIRE CONSULTANT & CONTRACTORS FOR THE VARIOUS HOTELS**

### **NOTICE INVITING EXPRESSION OF INTEREST (EOI)**

**EOI No. KTDC/CE/EOI/EOA/2022**

**Dated: 02/03/2022**

The Managing Director, KTDC invites **Expression of Interest (EOI) for Empanelment** from qualified, experienced, competent and financially sound registered Fire Consultant & Contractors for various hotels under Kerala Tourism Development Corporation Limited.

EOI Documents for Empanelment are to be downloaded from website: [www.ktdc.com](http://www.ktdc.com)

**from 05/05/2022**

**Last date of submission of EOI : 23/05/2022 up to 3 pm**

**Opening of EOI : 23/05/2022 at 4 pm**

For details / information, please visit our website

Interested parties are requested to submit their EOI in the prescribed format along with all supporting documents/ credentials within the stipulated date and time.

Name : MANAGING DIRECTOR  
Address : KERALA TOURISM DEVELOPMENT  
CORPORATION LIMITED  
MASCOT SQUARE,  
TRIVANDRUM

Phone : 0471-2318976, 2721243

Email : [ce@ktdc.com](mailto:ce@ktdc.com)

# **KERALA TOURISM DEVELOPMENT CORPORATION LIMITED**

## **EMPANELMENT OF FIRE CONSULTANT & CONTRACTORS FOR THE VARIOUS HOTELS**

### **SECTION 1**

#### ***A. OBJECTIVE***

The objective / requirement of this Expression of Interest are for Empanelment of suitable Fire Consultant & Contractors for various Hotels under KTDC. The empanelment will be valid for 5 years from the date of selection.

#### ***B. SCOPE OF WORK / ROLE OF THE CONSULTANT***

**Scope of work include the following**

- 1. Annual Maintenance in Fire Hydrant System including servicing and refilling fire extinguishers**
  - Initial discussions with the Employer and site visit
  - Analysis of requirements
- 2. Annual Training**
  - Annual training to the technical staff of each unit including fire drill
- 3. NOC renewal**
- 4. Firm Alarm and public Addressing Systems**

#### **C. Minimum Qualifying Criteria**

##### **1. Technical**

- a. The applicant must have minimum experience as in Table 1.
- b. If the applicant is a Partnership Firm / Company.
- c. The applicant should have experience as consultant for high rise buildings or Hotels or Resorts or Tourism Projects.
- d. The applicant should have completed works as per the criteria stipulated in **Table 1** given hereunder.

## **2. Financial**

- a. The firm should be registered with the departments of Income Tax and GST
- b. The applicant should have an Average Annual Turnover as in Table I for the last three financial years.

## **3. Organisation**

- a. The Firm should have adequate staff and infrastructure to take up major projects.

## SELECTION PROCEDURE FOR EMPANELMENT

### The selection shall be done as follows

The credentials submitted by the Consultant / Firm to satisfy the eligibility criteria shall be scrutinized based on the marking system as below

1	Organisation	30 Points
a.	Qualified technical personnel / Fire consultants (One point for each qualified personnel, limited to a maximum of 10 points)	10 points
b.	Experience in rendering Fire NOC for high rising buildings / Tourism Projects / Hotels / Resorts	20 points
2	Experience	70 points
c.	Projects costing Rs.50 Lakhs or above completed other than Government / PSU projects during last 7 years (5 points for every project to a maximum of 25 points)	25 points
d.	Government Projects costing Rs.50 Lakhs completed during the last 7 years (5 points for every project limited to a maximum of 25 points)	25 points
e.	Ongoing projects with project cost not less than Rs.50 Lakhs (5 points for every project limited to a maximum of 20 points)	20 points

The minimum points to qualify for short listing shall be 40 points

### **Note:**

Copies of Certificates are to be attached as proof for obtaining points.

The Consultant / Firm shall be shortlisted based on their credentials. The Managing Director, KTDC Ltd reserves the right to limit the number of Consultant /Firms in the shortlist based on the ranking.

The decision of the Managing Director, KTDC Ltd. shall be final and binding on the Consultant /Firms.

## MINIMUM QUALIFYING CRITERIA

Table I  
(To be filled by Employer's representative)

Project Area	Minimum Requirement	
	1. The firm have a minimum experience of 5 years as fire Consultant & Contractors / consultant for Resorts / Hotels / Tourism projects	<input type="checkbox"/>
	2. The Average Annual Turnover for the following financial years should not be less than Rs.25.00 Lakhs  2017-18 2018-19 2019-20	<input type="checkbox"/>
	3. a) Should have completed at least one work with the project cost not less than Rs.75 Lakhs	<input type="checkbox"/>
	OR (a) Should have completed at least two works each costing not less than Rs.45 Lakhs.	<input type="checkbox"/>

### Note:

1. Please note that the applications should be strictly as per the prescribed formats given hereunder with all supporting documents / credentials.
2. The Applicant shall submit the documentary evidence like copies of Completion Certificate / Work Orders / Agreement issued by the client/s as a proof of experience of the projects prescribed in all categories.
3. Disqualification of any one of the minimum criteria prescribed the application to be invalid for consideration.

## MINIMUM QUALIFYING CRITERIA

Table 2

(To be filled by Employer's representative)

Sl No	Minimum Qualifying Criteria	
<b>A</b>	<b>TECHNICAL</b>	
	Enclose registration Details of Firm / Company (if applicable )	<input type="checkbox"/>
	Enclose Registration Details of qualified technical personnel	<input type="checkbox"/>
<b>B</b>	<b>FINANCIAL</b>	
1	Copies of Registration with Income Tax / GST Department	<input type="checkbox"/>
2	Copies of Audited balanced sheet &P &L account for the last three financial years	<input type="checkbox"/>



**APPLICATION AND ANNEXURE FOR EMPANELMENT OF FIRE CONSULTANT &  
CONTRACTORS SERVICES**

Particulars of the applicant  
(Filled by the Applicant)

1	Name and Address of the Firm	
2	Telephone Nos. including mobile no. of the contract person	
3	Email ID & Fax No.	
4	Constitution of the firm (Proof Enclosed)	
	a. Year of establishment	
	b. Details of GST registration	
	c. PAN	
5	Name of Partners / Directors	
	a. Biodata of partners / Directors	
6	Bankers Name & Address	

Note :

If company is not registered in Kerala, Proof of address must be enclosed

## ANNEXURE – A

### Details of qualified technical personnel (one point of each qualified personnel)

Sl No	Name & Designation	Professional Qualification	Biodata enclosed (Y/N)	Points*
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
				<i>Total points earned</i>

\*To be filled in by Employer's representative

Qualified personnel implies

1. Safety and Fire Engineering – B.Tech
2. Diploma in Industrial Instrumentation

## ANNEXURE – B

### List of High Rise Building / Hotel / Resort / Tourism Projects completed within the last 7 years

Sl No	Name of project & Location	Name of employer	Year of completion	Certificate copies enclosed (Y/N)	Points*
1					
2					
3					
4					
5					
	<i>Total points earned</i>				

\*To be filled in by Employer's representative

## ANNEXURE – C

### **List of Consultancy Services projects costing Rs.50Lakhs or above completed other than Govt./ PSU projects during last 7 years**

(Five points of each Govt./PSU Project)

<b>Sl No</b>	<b>Name of project &amp; Location</b>	<b>Name of employer</b>	<b>Year of completion</b>	<b>Certificate copies enclosed (Y/N)</b>	<b>Points*</b>
1					
2					
3					
4					
5					
	<b>Total points earned</b>				

\*To be filled in by Employer's representative

## ANNEXURE – D

### List of Consultancy Services Govt. projects costing Rs.50 Lakhs completed during the last 7 years

(Five points of each Govt. Project)

Sl No	Name of project & Location	Name of employer	Year of completion	Certificate copies enclosed (Y/N)	Points*
1					
2					
3					
4					
5					
	<i>Total points earned</i>				

\*To be filled in by Employer's representative

## ANNEXURE – E

### List of On-going Projects (Five points of each Project )

Sl No	Name of project & Location	Name of employer	Present status	Certificate copies enclosed (Y/N)	Points*
1					
2					
3					
4					
5					
	<i>Total points earned</i>				

\*To be filled in by Employer's representative

**PRSS RELEASE**

**Expression of interest (EO I)**

KTDC the official host to God's Own Country invites Expression of interest from registered Fire Consultants & Contractors Firms experienced for empanelling as Fire Consultant & Contractors for the various Hotels of Kerala Tourism Development Corporation Limited

Interested persons may send their detailed profile with experience to the undersigned, so as to reach before 3.00 PM on 23/05/2022. The EO I documents for empanelment are to be downloaded from website : [ktdc.com/announcements/tenders](http://ktdc.com/announcements/tenders).

The Managing Director  
Kerala Tourism Development Corporation Limited  
Mascot Square, PB No 5424, Thiruvananthapuram 695 033  
Phone No. 0471 – 2721243 website :[www.ktdc.com](http://www.ktdc.com)